

The background of the slide is a photograph of a classroom. In the foreground, a teacher and several young children are sitting on the floor, working with large wooden letter tiles. The teacher is leaning over, and the children are looking at the tiles with interest. The tiles are arranged in a grid, and some letters are already placed. The scene is brightly lit, and the overall atmosphere is one of active learning and collaboration. The text is overlaid on this image, with a blue and green gradient background.

Welcome to the
Title I Annual Meeting for Parents &
Families

2023 - 2024

cms
Charlotte-Mecklenburg Schools

Winterfield Elementary



Welcome Introductions

Why are we here?

The *Elementary and Secondary Education Act (ESEA)*, as amended by the Every Student Succeeds Act (ESSA) of 2015, requires that each Title I School hold an Annual Meeting for parents/families/community members for the purpose of:

- Informing you of your school's participation in Title I services
- Explaining the requirements of Title I, Part A
- Explaining your rights as parents to be engaged

Meeting Overview

What is a Title I school and what it means to be a Title I school

- Required Set-Aside for parent and family engagement
- The CMS Parent and Family Engagement Policy
- How the annual evaluation of the CMS Parent and Family Engagement Policy is conducted
- School Parent and Family Engagement Policy
- School Improvement Plan (SIP) in NCStar
- School-Parent Compact
- How to request the qualifications of my child's teacher(s)
- How parents will be notified if my child is taught by a teacher who is not deemed to be qualified by teacher licensing standards in the North Carolina ESSA Accountability Plan

What is a Title I school?

Title I is the largest federally funded educational program. A Title I school is a school receiving federal funds for students. The basic principle of Title I is that schools with large concentrations of low-income students receive supplemental funds to meet students' educational goals.

What does it mean to be a Title I School?

- Being a Title I school means receiving federal funding (Title I dollars) to supplement the school's existing programs. These dollars are used for the following:
 - Identifying students experiencing academic difficulties and providing timely assistance to help students meet the state's challenging content standards.
 - Purchasing supplemental staff/programs/materials/supplies
 - Conducting parent and family engagement meetings/trainings/activities
 - Recruiting/Hiring/Retaining Highly-Qualified Teachers
- Being a Title I school also means encouraging ongoing parent and family engagement and advocating for parents' rights

How are Title I funds used in our school?

- Staffing for teachers, parent advocate, teacher leaders
- Parent Involvement
- Professional Development for staff
- Substitutes for staff professional development
- Supplies and materials (books, technology)

What is the 1% set-aside and how are parents involved?

- Any Local Education Agency (LEA) or school district with a Title I Allocation exceeding \$500,000 is required by law to set aside 1% of the Title I allocation for parent and family engagement.
- Of that 1%, 10% may be reserved at the LEA/district level for system-wide initiatives related to parent and family engagement. The remaining 90% must be allocated to all Title I schools in the district. In CMS, each Title I school receives its portion of the 90% to implement school-level parent and family engagement activities and events
- Title I parents have the right to provide input into decisions regarding how this money is spent. This process is completed through the School Improvement Team (SIT)

Parent and Family Engagement Allocation

We use a total of \$4,375.00 for the following:

- 1) Refreshments and snacks
- 2) Thursday Folders
- 3) Student Agendas

What is the CMS Parent and Family Engagement Policy?

- This policy addresses how the district or LEA will implement the parent and family engagement requirements of the *Every Student Succeeds Act (ESSA)*. It includes the following:
 - The district's expectations for parents
 - How CMS will engage parents in decision-making
 - How the district will work to build the schools' and parents' capacities in the implementation of effective parent and family engagement activities to improve student academic achievement
- Parents and families in Title I schools have the right to be engaged in the review/evaluation of this annual policy

What is the School Improvement Plan/NCStar Plan?

The School Improvement Plan (SIP) is created in an online platform called NCStar and includes:

- A Comprehensive Needs Assessment
 - Goals and Strategies to Address Academic Needs of Students
 - Professional Development Needs
 - Coordination of Resources and Comprehensive Budget
 - The School's Parent and Family Engagement Goals
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- Parents of students at Title I schools have the right to be engaged in the development of this plan
 - Access the SIP on our website: <https://schools.cms.k12.nc.us/montclaireES/Pages/Default.aspx>
 - User Name: guests7127
 - Password: guests7127

What is included in the School's Parent and Family Engagement Policy?

- This policy addresses how the school will implement the parent and family engagement requirements of the *Every Student Succeeds Act (ESSA)*. Components include the following:
 - How parents can be engaged in decision-making and activities
 - How parent and family engagement funds are being used
 - How information and training will be provided to parents
 - How the school will build capacity in parents and staff for strong parent and family engagement
- Parents of students at Title I schools have the right to be engaged in the development of the school's Parent and Family Engagement Policy

What is the School Compact?

- The compact is a commitment from the school, the parent/family, and the student, to share in the responsibility for improved academic achievement
- Parents and families of students in Title I schools have the right to be involved in the revision/review of the School Compact

Who are the parent leaders at my school?

Judith Amaya: judith.amaya@cms.k12.nc.us

School's Title I Compliance Contact: Dr. Tiffany Burks
tiffanyl.burks@cms.k12.nc.us

How can I volunteer to assist my student with school needs?

- **Join or attend the School Improvement Team**
- Volunteer to contact other parents/families regarding important school information:
 - Ex. – 100% Compact completion
 - Events occurring at your child's school
 - Opportunities to participate in/support school activities
- Please call or email Judith Amaya, Family advocate, judithgamaya@cms.k12.nc.us to learn about volunteer opportunities

How do I request the qualifications of my child's teachers?

- Title I parents and families have the right to request the qualifications of their child's teachers
- How are you notified of this right and what is the process for making a request?
 - You can request it from Dr. Burks
 - Request should be completed within 30 days.

How will I be notified if my child is taught by a teacher who is not Highly-Qualified?

- Being Highly Qualified in NC means you have successfully passed the licensure exams required or received alternate licensure in a way set out by NC law.
- Parents and families are notified if teachers do not meet ESSA's requirements for Highly-Qualified
- Parents may request information on teacher qualifications in writing

Complaint Procedures

- Complaints are reported to the front office staff
 - a form will be completed and sent to the appropriate staff member for response

North Carolina Standard Course of Study

- The full North Carolina Standard Course of Study (NCSCOS) can be viewed using the link below:
<http://www.dpi.state.nc.us/curriculum/>
- For more information about the NCSCOS and professional development at your school site, your grade level administrator.
 - K-2: Dr. Burks
 - 3-5: Ms. Scott

Proud Points

- Exceeded growth for the second year in a row!
- School consistently builds a culture of caring, support, and focus on academic growth.
- School has strong community partnerships with the Winterfield Neighborhood Association, Winterfield Community Garden, and Mecklenburg Parks and Rec.

Thank you for being here!

- Questions? Email

tiffanyl.burks @cms.k12.nc.us or

call her at school 980-343-6400

Charlotte-Mecklenburg
 Schools
 Time and Effort Certification
 Report (YEAR)

Requirement under the Federal Office of Management and Budget
 (OMB) Circulars Part 225, Cost Principles for State, Local, and Indian Tribal Government
 (Uniform Grant Guidance)

Title (PRC B)
 0

This certification is to be _____-annual January and July, by
 who spends 100% of their time and effort on one federal
 Objective and whose salary is funded by that federal program. The
 certification report periods for 20XX-20XX are as follows:

January _____ through December 31, XXXX
 January 1, XXXX (YEAR) through June 30,
 XXXX (YEAR)

(Staff) _____ solely on Title I program activities
 certify _____, XXXX (YEAR) through December 31, XXXX .
 that _____ to (YEAR)

EMP ID	Job Code	Position	Last Name	First Name
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Signature of Staff _____ Date: _____

Signature of Supervisor or Director _____ Date: _____

At the end of each report period, January and July, the original of the
 completed certification form must be sent to the Executive Director's office where it will be maintained
 for a period of five years. The principal and/or _____ is a signed copy
 submitted to the school or _____ compliance folder on _____ It is
 necessary to submit this form to the _____ Department.
 copy of _____ Department.